Homeschool at Finch

FAMILY HANDBOOK

A COMPLETE GUIDE FOR FINCH PARENTS

REVISED OCTOBER 2026

PARENTS EXPECTING THE BEST IN EDUCATION

Welcome to the Family



IT TAKES A VILLAGE

And your village just got larger.

POLICIES | TUITION AND FEES | SCHOOL SUPPLY LIST

PHILOSOPHY OF EDUCATION

THE FINCH WAY

HOMESCHOOL AT FINCH



At Homeschool at Finch, our educational philosophy begins with one simple belief: **confidence comes first.**

Before students can reach their full academic potential, they must feel safe enough to try, supported enough to make mistakes, and confident enough to overcome challenges. When children recognize their abilities, they begin to discover just how far they can go.

OUR APPROACH IS BUILT ON THREE ESSENTIAL PRINCIPLES:

1 CONFIDENCE BUILDS SUCCESS

We create a nurturing environment where students feel valued, capable, and encouraged to challenge themselves. We celebrate progress, encourage independence, and help students develop the confidence to tackle difficult tasks.

2 STRUCTURE CREATES GROWTH

We believe children thrive when expectations are clear and routines are consistent. Our structured learning environment promotes discipline, accountability, and academic excellence while allowing students to progress at a pace that supports their individual needs.

3 PERSONALIZED LEARNING UNLOCKS POTENTIAL

No two FinchKids are alike, and neither are their learning journeys. We take time to understand each student's strengths, challenges, interests, and learning style. Through individualized instruction, we provide the support, enrichment, and academic challenges necessary for meaningful growth.

THE FINCH DIFFERENCE

At Homeschool at Finch, education is more than completing assignments or earning grades. We are committed to developing **confident, independent, responsible scholars** who take ownership of their learning.

Our small, family-centered community allows students to feel seen, supported, and challenged to become their very best.

We don't just teach students.

We help them become the strongest, most confident versions of themselves.





YEAR-ROUND LEARNING & FLEX SCHEDULE

HOMESCHOOL AT FINCH *The Finch Way*

At **Homeschool at Finch**, we believe learning should be consistent, purposeful, and flexible. Our year-round academic calendar is designed to support continuous growth while allowing families time for rest, enrichment, and meaningful experiences outside the classroom.

WHY YEAR-ROUND LEARNING?

Our academic model offers **four important benefits:**

1 CONTINUOUS ACADEMIC GROWTH

Shorter breaks help students retain knowledge, strengthen skills, and maintain academic momentum throughout the year.

2 MASTERY BEFORE ADVANCEMENT

We prioritize strong foundations in reading, writing, and mathematics, allowing students additional support or opportunities for acceleration based on their progress.

3 FOCUSED SUBJECT ROTATIONS

History, Science, and enrichment subjects may rotate throughout the year, allowing students to explore topics through projects, discussions, field trips, and hands-on learning.

4 INDIVIDUALIZED LEARNING

Our flexible pacing allows students to receive additional instruction, review, or enrichment according to their individual academic needs.

OUR FLEX SCHEDULE *Learning that fits real life.*

Our year-round structure also provides flexibility for family needs, special activities, and unexpected circumstances.

FREE FRIDAYS

Fridays may be designated for optional attendance, enrichment, and social activities rather than regularly scheduled academic instruction.

Students attending may enjoy:

- Games, crafts, outdoor activities
- Creative projects
- Reading and social time with friends

Important: Free Friday eligibility is based on students meeting their weekly academic responsibilities, demonstrating mastery of assigned work, and maintaining satisfactory attendance. Students requiring additional academic support may be expected to attend Friday sessions.

WORK-FROM-HOME DAYS

Occasionally, students may be assigned to complete their schoolwork from home due to:

- Inclement weather or unsafe travel conditions
- Grade-specific field trips or special events
  - When one group attends a field experience, the other age group will complete assignments from home for that day to ensure fairness and continuity.
- Teacher planning days, emergencies, or necessary schedule adjustments

HOW FAMILIES ARE INFORMED:

- Parents will receive advance notice whenever possible.
- Assignments and expectations will be posted clearly in your child's classroom platform.
- Students will have manageable tasks designed for home completion.

STAYING INFORMED

Families are responsible for regularly reviewing the **Annual School Calendar** for scheduled breaks, Free Fridays, Work-From-Home Days, field trips, and other important dates. Calendar adjustments will be communicated as needed.

THE FINCH WAY: | *Consistent learning. Individualized growth. Flexibility for families.*

Homeschool
AT FINCH

ENROLLMENT CHECKLIST

PLEASE COMPLETE THE FOLLOWING STEPS TO SECURE YOUR STUDENT'S ENROLLMENT:

1 INTEREST CALL

If you haven't already, connect with Mrs. Jaffany for an introductory phone conversation. During this call, you will share background information about your child and learn how the enrollment process works.

2 STUDENT & PARENT ZOOM CALL

You will receive an email to schedule a Zoom call with all parent(s) and any adult who will play an active role in your child's Finch Village. Your student must be present. During this meeting, we will discuss your family's goals, your educational beliefs, and how they align with The Finch Way.

3 SUBMIT ENROLLMENT APPLICATION

Once you decide to move forward with Homeschool at Finch, please submit the enrollment application to secure your student's placement.

4 PAY NEW STUDENT REGISTRATION FEE

$150

A non-refundable registration fee of $150 is required to secure your student's placement.

5 PAY CURRICULUM FEES

$150

A curriculum fee of $150 is required to cover the cost of materials and resources for your student.

6 REVIEW FAMILY HANDBOOK

Read the Homeschool at Finch Family Handbook thoroughly to ensure you understand all program expectations, policies, procedures, and commitments necessary for a successful partnership.

7 REVIEW SCHOOL SUPPLY LIST

Review the Homeschool at Finch School Supply List to ensure your student is fully prepared for greatness. Arriving with the proper materials helps students stay organized, confident, and ready to thrive from day one.

VACCINATION POLICY

Homeschool at Finch does not require immunization records for enrollment. We respect each family's right to make informed medical decisions for their child. Parents are encouraged to follow the guidance of their healthcare providers regarding vaccinations, but no documentation is required for participation in our program. We ask that all families maintain open communication regarding any health concerns to help us uphold a safe and supportive learning environment for every FinchKid.

Homeschool at Finch

School Supply List

The Finch Way

TECHNOLOGY & ESSENTIALS



- [ ] Laptop with working headphones (no tablets)
- [ ] Tablets for students K-2 only (with working headphones)
- [ ] Student Gmail Account (Send email address to homeschoolatfinch@gmail.com)

COMPOSITION NOTEBOOKS BY GRADE LEVEL

KINDERGARTEN - 1st GRADE

- [ ] 8 Primary Composition Books

Wide-ruled primary composition books with a drawing space at the top of each page and handwriting lines at the bottom.



2nd - 4th GRADE

- [ ] 8 Standard Composition Books

Wide-ruled standard composition books (no drawing space).



5th - 7th GRADE

- [ ] 8 Standard Composition Books or sturdy multi subject wired notebook

Wide-ruled standard composition books (no drawing space) or a sturdy multi subject wired notebook.



8th - 12th GRADE

- [ ] 8 College-Ruled Composition Books or sturdy multi subject wired notebook

College-ruled composition books (no drawing space) or a sturdy multi subject wired notebook.



MIDDLE & HIGH INDIVIDUAL DESK SUPPLIES

- [ ] Sharpened pencils
- [ ] Color pencils
- [ ] Highlighters
- [ ] Red pen
- [ ] Scissors
- [ ] Pink eraser
- [ ] Dry erase markers
- [ ] Dry erase lap board
- [ ] Index cards
- [ ] Protractor
- [ ] Compass
- [ ] Multi-colored sticky notes



ELEMENTARY CLASSROOM DONATIONS

- [ ] Pencils
- [ ] Erasers
- [ ] Child scissors
- [ ] Rulers
- [ ] Glue sticks
- [ ] Printer paper



HIGH SCHOOL ONLY

- [ ] TI-84 Plus, TI-84 Plus CE, or TI-Nspire CX II (graphing calculator acceptable for SAT)



- [ ] Graph paper (10th - 12th grade)



Supplies are to be refreshed as needed.

UNIFORM POLICY

The Finch Way ♡

MONDAY – WEDNESDAY

STANDARD UNIFORM:

- Maroon, White, Yellow, or Gold Polo Collared Shirt (no logo)
- Khaki Bottoms

OR

SPIRIT UNIFORM:

- Finch Tee
- Khaki Bottoms or Maroon Joggers (with Finch logo)
- Finch Joggers (with Finch logo)



THURSDAY

FREE DRESS

- Uniforms are optional on this day for students.
- However, appropriate dress code must be followed.

FRIDAY

- **OPTIONAL ATTENDANCE**
- **FREE DRESS**

Uniforms are optional on this day for students. However, appropriate dress code must be followed.

FORMAL UNIFORM



PICTURE DAY, FORMAL FIELD TRIPS/ SPECIAL OCCASIONS

(PARENTS WILL BE NOTIFIED WHEN STUDENTS SHOULD COME DRESSED FORMALLY)

- White Collared Button Down Shirt, Maroon Tie, Khaki Bottom or Romper

SHOES AND SOCKS



- We do allow students to be more expressive with shoe selection; however, we do ask parents to use proper judgement in disallowing any shoes that could pose as a distraction during class time.
- Light up, noise making shoes and sandals are prohibited.



TUITION AND FEES

HOMESCHOOL AT FINCH

TUITION, FEES & ENROLLMENT POLICIES

1 REGISTRATION & CURRICULUM FEES

Description	Fee
New Family Registration (per family)	$150
Returning Family Registration	$100
K – 6th Grade Curriculum	$100
7th – 8th Grade Curriculum	$150
High School Curriculum	$150
High School Dual Enrollment Annual Fee	$75

IMPORTANT DATES

APRIL 30
Annual Registration Fee
Registration fees are due annually by April 30. These fees are nonrefundable.

JUNE 1
Annual Curriculum Fees
Curriculum fees are due annually by June 1. These fees are nonrefundable.

2 TUITION & PAYMENT SCHEDULE

Payment Plan	Amount	Due Date
Annual Tuition (On Campus)	$8,184	June 1
Monthly Installments (On Campus)	$682	1st of each month
Bi-Monthly Installments (On Campus)	$341	1st and 15th of each month

Monthly tuition is calculated over a 12-month enrollment period.

PAYMENT METHODS

- **Zelle** homeschoolatfinch@gmail.com
- **Credit/Debit Card** via invoice payment
- **Automatic Withdrawal** Set up available upon request.

PAYMENT & ENROLLMENT POLICIES

1 PAYMENT COMMITMENTS

Once a payment schedule is selected, it must be followed for the duration of enrollment unless an alternative arrangement is approved in advance.

2 TUITION & ATTENDANCE

Monthly tuition reserves your student's scheduled space and is due regardless of attendance, absences, or missed days.

Please notify Mrs. Jaffany as soon as possible when your student will be absent.

3 REFUNDS, CREDITS & CLOSURES

There are no refunds or credits for prepaid services. No refunds, credits, discounts, or prorated tuition will be given for absences, including sickness, vacations, holidays, scheduled breaks, inclement weather, or other unforeseen circumstances.

No refunds or credits are given for early disenrollment.

4 LATE PAYMENTS

Tuition payments are due by the 1st of each month (or the 1st and 15th for bi-monthly plans). A $50 late fee will be assessed for payments received after the due date. Accounts that are 30 days past due may result in disenrollment. Please communicate any payment concerns before the due date.

5 WITHDRAWAL & TERMINATION

If you decide to discontinue enrollment, a 30-day written notice is required. Curriculum, lessons, and academic plans are prepared in advance, so tuition remains due during the 30-day notice period. Prepaid tuition and fees are not refunded or credited.

6 ENROLLMENT AGREEMENT

This agreement is valid for a 12-month term from the date of signing and represents a financial commitment for the designated enrollment period, subject to the program's withdrawal and termination policies.

The Finch Way

The Finch Way

CLEAR EXPECTATIONS. CONSISTENT COMMITMENTS. A SUCCESSFUL PARTNERSHIP.

PLEASE ENSURE YOUR CHILD COMES TO SCHOOL WITH A PACKED

Lunch From Home

PACK IN A SEALED CONTAINER

Use a sealed lunch container to keep food fresh and prevent spills.



SEPARATE COLD ITEMS

Keep cold items separate from hot items that need to be warmed.

PEANUT BUTTER ITEMS ARE NOT PERMITTED

For the safety of all students, please do not pack peanut butter or items containing peanut butter.

PACK UTENSILS

Include any necessary utensils, napkins, and condiments.



PACK COOL ITEMS ON AN ICE PACK

Use an ice pack to keep foods like fruits, vegetables, yogurt, dairy items, and other cold items fresh.



ELECTRIC WARMING LUNCHBOXES

We use electric warming lunchboxes to reheat students' hot lunches. Please pack meals requiring heating in an electric lunchbox designed for this purpose. These can be purchased on Amazon.



HELPFUL TIPS

- Use leak-proof containers.
- Label your child's lunchbox.
- Include a balance of healthy foods.
- Make sure all items can be easily opened by your child.
- Remind your child to bring their lunch to school each day.



BRING A REFILLABLE WATER BOTTLE

Send a refillable water bottle each day so your child can stay hydrated throughout the school day.

Student Health & Wellness Policies

A HEALTHY SCHOOL. A STRONGER COMMUNITY.

1 Student Illness & Attendance

Our goal is to provide a healthy and safe environment for all students. Please keep your child home when they are not feeling well so they can rest, recover, and help prevent the spread of illness to others.

KEEP YOUR CHILD HOME IF THEY HAVE:

Fever
May return when fever free (under 100°F) for 24 hours without medication.

Diarrhea or Vomiting
May return when symptom free for 24 hours without medication.

Strep Throat
May return after 24 hours of antibiotic treatment and no fever for 24 hours.

Conjunctivitis (Pink Eye)
May return 24 hours after treatment begins and eyes are free of discharge.

Head Lice
May return after treatment and removal of all live lice and nits from hair.

Ringworm
May return after treatment begins and the area is covered while at school for the first 48 hours of treatment.

Communicable Diseases
Such as, but not limited to – influenza, chickenpox, measles, mumps, pertussis, meningitis, or mononucleosis. May return when cleared by their medical provider.

OTHER SYMPTOMS
Please also keep your child home for significant congestion and runny nose, frequent sneezing, or any other illness or symptoms that may be contagious or produce mucus or fluid.

IF A STUDENT BECOMES ILL AT SCHOOL
If a student arrives at school with symptoms or begins to show symptoms during the school day, a parent/guardian will be contacted and asked to pick up the child as soon as possible.

2 Medication Policy

The following procedures will be followed when a parent requests that a student be permitted to take medication at school. "Medication" includes both a physician's prescription and over-the-counter items such as cough drops, pain relievers, or other non-prescription items.

1. **ADMINISTRATION**
Medication will be administered only in exceptional circumstances where the student's health may be jeopardized without it and only when requested and approved by the parent and physician.

2. **IDENTIFICATION**
Students requiring medication at school must be identified to the school by the parent.

3. **DELIVERY & STORAGE**
All medications (prescription and over-the-counter) must be delivered to the school office by an adult. Medications must be in the original, labeled container with the student's name, physician's name, medication name, dosage, and pharmacy/phone number. Students may not carry medication on their person or keep it in their desks or backpacks.

4. **AUTHORIZATION FORM**
A written authorization form must be completed and signed by the parent/guardian. For prescription medications, physician authorization is required. Forms are available in the school office or on our website.

5. **CHANGES IN MEDICATION**
Any change in the dosage or type of medication must be authorized in writing by a physician.

6. **RECORD KEEPING**
A list of all students requiring medication during school hours, including the type of medication, times, and dosage, will be maintained in the office.

7. **OVER-THE-COUNTER MEDICATIONS**
Under no circumstances are school personnel to provide or administer over-the-counter medications or non-prescription items (such as cough drops or nostrums) without written consent from the parent and, when applicable, the physician.

8. **END OF YEAR**
At the end of the year, parents must claim any medication remaining at school or it will be disposed of by the school.

HOMESCHOOL AT

FINCH

A SCHOOL OF ADVANCED ACADEMICS

2026–2027 SCHOOL CALENDAR

EXCELLENCE ◆ COMMUNITY ◆ FAMILY

Strong Scholars Bright Futures

JUNE 2026

Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

JULY 2026

Su	Mo	Tu	We	Th	Fr	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

AUGUST 2026

Su	Mo	Tu	We	Th	Fr	Sa
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2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

SEPTEMBER 2026

Su	Mo	Tu	We	Th	Fr	Sa
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13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

OCTOBER 2026

Su	Mo	Tu	We	Th	Fr	Sa
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4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
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NOVEMBER 2026

Su	Mo	Tu	We	Th	Fr	Sa
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15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

DECEMBER 2026

Su	Mo	Tu	We	Th	Fr	Sa
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13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

JANUARY 2027

Su	Mo	Tu	We	Th	Fr	Sa
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10	11	12	13	14	15	16
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24	25	26	27	28	29	30
31						

FEBRUARY 2027

Su	Mo	Tu	We	Th	Fr	Sa
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7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28						

MARCH 2027

Su	Mo	Tu	We	Th	Fr	Sa
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14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

APRIL 2027

Su	Mo	Tu	We	Th	Fr	Sa
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4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

MAY 2027

Su	Mo	Tu	We	Th	Fr	Sa
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16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

JUNE 2027

Su	Mo	Tu	We	Th	Fr	Sa
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6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

CALENDAR KEY

- **No School**
- **First Day of Semester**
- **K–2 Excursion Week** (Schools closed for MS/HS)
- **Zen Week** (Optional Attendance – Week of Relaxation – No Work)
- **Registration Deadline**

IMPORTANT NOTES

ZEN WEEK

Attendance is optional.
For those who attend, it's a week of relaxation — no work.

- Fridays are OPTIONAL throughout the school year.
- No Summer Friday Tutorials (June/July).

HOMESCHOOL AT FINCH

A SCHOOL OF ADVANCED ACADEMICS

A WARM NOTE TO SAY

THANK You!

FOR TRUSTING ME TO BE A PART OF YOUR VILLAGE.



Thank you for choosing Homeschool at Finch and allowing me to play a role in your child's educational journey.

I don't take lightly the trust you place in me. It is both an honor and a privilege to teach, challenge, encourage, and celebrate your FinchKids as they grow.

Together, we are building more than strong scholars. We are building confidence, character, and a community rooted in excellence.

It takes a village, and I'm grateful to be part of yours!

With love and high expectations,

Mrs. Jaffany Finch

Homeschool at Finch

EXCELLENCE ◆ COMMUNITY ◆ FAMILY